

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
April 17, 2016

Minutes

Board members present: Tasha Morris, Mary West, Charlotte Bailey, Bill Maginnis, as well as Reverend Jennifer Innis and Michael Zepeda, ex-officio members.

Also present: Natalie Briscoe, invited guest

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:36 p.m. by Tasha Morris.

Mary West stated that a quorum was present.

The board reflected upon the board covenant.

Appointed Michael Zepeda as process observer and Charlotte Bailey as timekeeper for this meeting.

A brief check-in occurred.

Natalie Briscoe introduced herself to the Board and explained her role within the UUA.

Charlotte gave members a handout that detailed updates from the Painting Task Force.

A review of the minutes from the March meeting occurred. Small changes were made.

Tasha covered the Finance Report.

Action Items from the previous meeting were reviewed: Mary gave the due date for reports to be included in the Congregational Meeting. Michael gave updates on the Safety Plan.

Tasha led the Board in the spiritual practice of gratitude.

Reverend Jennifer discussed chapter four of the How Your Church Family Works.

Tasha stated the Executive Committee developed the agenda for the Congregational Meeting. Action Item: Tasha will ask David Binde to play the role of Parliamentarian at the meeting.

Tasha suggested RE Council be given the option of providing the lunch as a fundraiser. A motion was made, and seconded, to approve these two Board members for the training. The motion carried

An update on the Budget Drive revealed we are still \$34,000 short of our goal. A few pledge cards are still out.

Tasha provided an update on Strategic Planning.

Reverend Innis and Tasha requested Tandy Hills be the recipient of the previous quarter's Share the Plate. A motion was made and seconded. The motion carried. Action Items; Michael will inform Karl of Tandy Hills' designation and Tasha will notify the Finance Committee.

Irene would like to arrange a Raise the Rent party and an Italian Dinner as fundraisers. A motion was made, and seconded, to table this discussion until all other topics discussed. Motion carries.

A brief check out occurred.

The chalice was extinguished and provided closing words said.

Meeting adjourned at 3:35 pm.

Agenda as created at Board meeting

Call to Order
Certification of quorum
Chalice lighting
Review of covenant
Appoint process observer & timekeeper
Check in
Acceptance of Minutes
Minister's Report
Financial Report
Review of last month's action items
Spiritual practice
Systems Theory, Chapter 3
Date for Congregational Meeting
DBLE Nominations
Jefferson Awards
Painting from Endowment
Alarm System
Church Building Check Up
Fundraising during Budget Drive
State of Plumbing
Closing words & extinguishing the chalice
Adjourn

Action items from March meeting :

Topic	Who	What	Due Date
Calendar Congregational Meeting Items	Tasha	Get with Karl to ensure all dates are listed on church calendar	Next meeting
Due Date for Reports	Mary	Determine when all reports for Congregational Meeting due	Next meeting
DBLE	Tasha	Submit names to LDC	Prior to nomination deadline
Alarm System	Tasha	Get with Karl to sign contract with SSD	ASAP
Plumbing Contract	Executive Committee	Meet to go over bids and select/authorize plumbers	ASAP
Painting	Task Force	Irene, Bill, and Charlotte come up with plan for painting outside of building	Next meeting

Outstanding items from previous meetings:

	Topic	Who	What	Due Date
August	Safety	Roy	Contact Fire Department re: fire evacuation	Reassigned to Tasha
	Strat Plan	Jean	Convene Staffing taskforce, develop steps for strategic plan; research what healthy staffing levels look like	On hold
June	Finance	Tasha	Talk to Connie about Endowment Fund loan not showing bequest used for roof	Open
March	Safety	Irene, Roy, Rev. Jenn	discuss fire drill with RE council, Rev. Jenn & Roy to attend that meeting	On hold pending policy taskforce
	Safety	Tasha, Michael, Jean, Rev. Jenn	Draft safety plan to bring back to the board	In process – policy taskforce