

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
May 15, 2016

Minutes

Board members present: Tasha Morris, Mary West, Charlotte Bailey, Bill Maginnis, as well as Reverend Jennifer Innis and Michael Zepeda, ex-officio members.

Also present: Jean Bruttell, invited guest

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:51 p.m. by Tasha Morris.

Mary West stated that a quorum was present.

The board reflected upon the board covenant.

Appointed Roy Brake as process observer and Michael Zepeda as timekeeper for this meeting.

A brief check-in occurred.

Jean Bruttell presented the Board with the findings from the Strategic Planning sessions.

A review of the minutes from the April meeting occurred. Small changes were made.

Action Items from the previous meeting were reviewed: Tasha to ask David Binde to be parliamentarian for the Congregational Meeting and inform Finance Committee Tandy Hills is the Share the Plate recipient for the quarter. Michael was to inform Karl of Tandy Hills' designation.

Tasha led the Board in the spiritual practice of gratitude.

Reverend Jennifer discussed chapter five of the How Your Church Family Works.

Tasha led a discussion to delay the Congregational Meeting until June 5, 2016 rather than have it on the previously scheduled day and then another special meeting soon after for a vote on the budget. A motion was made to change the meeting date and seconded. The motion carried.

The Rainbow Challenge will run through June 12, 2016. Information will be shared with Congregation through announcements, phone calls, Facebook, and Yahoo Group. Tasha will make an art piece as a visual representation of the progress. Michael and Rev Jenn will work on a script to use when calling members and friends. Irene will post to the Facebook and Yahoo Group.

Fundraising was discussed – some fundraising goes through Stewardship and others come to the Board for approval. Rev Jen suggested the Region be consulted on how other congregations handle approval of fundraisers. Tasha will contact the Region.

Tasha led a discussion on restroom signage. A motion was made, and seconded, to order new signage based on information Tasha shared. The funds for the signs will come from the Shirley Johnson Social Justice fund. The motion carried. Charlotte will find appropriate signage. Tasha will let the Finance Committee know of the purchase and will also order the signs.

A brief check out occurred.

The chalice was extinguished and provided closing words said.

Meeting adjourned at 3:51 pm.

Agenda as created at Board meeting

Call to Order
Certification of quorum
Chalice lighting
Review of covenant
Agenda Review and Update
Appoint process observer & timekeeper
Check in
Open Forum for Visitors
Acceptance of Minutes
Financial Report
Review of last month's action items
Spiritual practice
Systems Theory, Chapter 5
Congregational Meeting Plan
Financial Planning
Fundraising
Restroom Signage
Review Action Items
Process Observer Comments
Closing words & extinguishing the chalice
Adjourn

Action items from April meeting :

Topic	Who	What	Due Date
Congregational Meeting Parliamentarian	Tasha	Ask David Binde to be Parliamentarian at Congregational Meeting	Next meeting
Tandy Hills Share the Plate	Michael and Tasha	Inform Finance Committee and Karl that Tandy Hills is the Share the Plate recipient for the quarter	Next meeting

Outstanding items from previous meetings:

	Topic	Who	What	Due Date
August	Safety	Roy	Contact Fire Department re: fire evacuation	Reassigned to Tasha
	Strat Plan	Jean	Convene Staffing taskforce, develop steps for strategic plan; research what healthy staffing levels look like	On hold
June	Finance	Tasha	Talk to Connie about Endowment Fund loan not showing bequest used for roof	Open
March	Safety	Irene, Roy, Rev. Jenn	discuss fire drill with RE council, Rev. Jenn & Roy to attend that meeting	On hold pending policy taskforce
	Safety	Tasha, Michael, Jean, Rev. Jenn	Draft safety plan to bring back to the board	In process – policy taskforce