

First Jefferson Unitarian Universalist Church  
1959 Sandy Lane  
Fort Worth, TX 76112

Board of Trustees - Regular meeting  
June 19, 2016

Minutes

Board members present: Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, as well as Reverend Jennifer Innis and Michael Zepeda, ex-officio members.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:42 p.m. by Irene Forrester.

Mary West stated that a quorum was present.

The board reflected upon the board covenant.

Appointed Reverend Jennifer Innis as process observer and Roy Brake as timekeeper for this meeting.

A brief check-in occurred.

The Board reviewed and accepted the May meeting minutes.

Action Items from the previous meeting were reviewed: Irene will now take over the signage for the restrooms.

Spiritual Gratitude – A motion was made, and seconded, to table this until next month. The motion carried.

Reverend Jennifer discussed chapter six of the How Your Church Family Works.

Julie Cecil will attend DBLE in Little Rock since Mary West is unable to attend.

Irene led the group in a discussion on getting the church painted. It was decided Irene would do publicity for it and a date was set for July 3<sup>rd</sup>.

Irene told the Board the new alarm system has been installed and all of those who have keys need to get with Karl and establish a PIN to use when arming and disarming the system.

Irene led a discussion concerning First Jefferson sponsoring Julie Cecil. A motion was made and seconded. Motion carried.

A Board Planning Session is tentatively scheduled for Saturday, July 23, 2016 in the morning. Reverend Innis will coordinate with Natalie Briscoe.

A motion was made, and seconded, to use funds from the Shirley Johnson fund to purchase Standing on the Side of Love t-shirts. The motion carried.

The executive session started at 3:31 and ended at 3:47.

Reverend Innis lead a discussion on her work schedule. She will not be able to come to the church as often with her take home pay being lowered. More discussion will happen at the Planning Session.

Bill brought up the open carry firearm issue. He would like to move ahead with talking to the Safety Office and determining proper signage for firearms at church. A motion was made to table this until he can do further research on the matter. The motion was seconded and carried.

The chalice was extinguished and provided closing words said.

Meeting adjourned at 4:20 pm.

Agenda as created at Board meeting

Call to Order
Certification of quorum
Chalice lighting
Review of covenant
Agenda Review and Update
Appoint process observer & timekeeper
Check in
Acceptance of Minutes
Review of last month's action items
Systems Theory, Chapter 6
DBLE Attendees
Painting of Church
Alarm System
Sponsoring Julie Cecil
Board Planning Session
Using Shirley Johnson Fund for T-Shirts
Rev Jenn's work schedule
Firearm signage
Closing words & extinguishing the chalice
Adjourn

Action items from May meeting :

Topic	Who	What	Due Date
Signage for Restrooms	Tasha	Turned over to Irene	July Meeting

Outstanding items from previous meetings:

	Topic	Who	What	Due Date
August	Safety	Roy	Contact Fire Department re: fire evacuation	Reassigned to Tasha
	Strat Plan	Jean	Convene Staffing taskforce, develop steps for strategic plan; research what healthy staffing levels look like	On hold
June	Finance	Tasha	Talk to Connie about Endowment Fund loan not showing bequest used for roof	Open
March	Safety	Irene, Roy, Rev. Jenn	discuss fire drill with RE council, Rev. Jenn & Roy to attend that meeting	On hold pending policy taskforce
	Safety	Tasha, Michael, Jean, Rev. Jenn	Draft safety plan to bring back to the board	In process – policy taskforce