

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
December 18, 2016

Minutes

Board members present: Michael Zepeda, Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, as well as Reverend Jennifer Innis, ex-officio member.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:48 p.m. by Michael Zepeda.

Mary West stated that a quorum was present.

All present acted as timekeeper and process observers.

A brief check-in occurred.

The Board reviewed the November minutes. A date was corrected. The minutes were accepted with the one change.

The previous month's action items were reviewed -- Michael gave the Finance Committee the addresses for the recipients of the current quarter and next quarter's Share the Plate. Michael confirmed with Patrick Gutierrez that he will stay with the LDC. Michael has not yet met with Mathieu Thiem concerning the Kitchen Committee. Reverend Innis was able to meet with Lewis Morris concerning the details of the previous NTUUC grant.

The Board vacancy needs to be filled. Various names were mentioned. Michael will ask Dan Levine if he will fill the vacant position.

The Board will meet January 21, 2017 from 9-3 at church for a retreat.

The Budget still has a \$14,000 gap. We will begin the Completion Campaign at the Fellowship Luncheon on January 29, 2017. Decisions and preparations will be made at the January Board meeting on January 15, 2017.

Reverend Innis gave her report. Julia Sexton, Bob Portman, and Margo Spoolstra are now on the Committee on Ministries.

Meeting adjourned at 3:58 pm.

Action items from December meeting :

Topic	Who	What	Due Date
Member at Large	Michael	Ask Dan Levine to fill	January meeting
Testimonials	Michael	Ask members to provide testimonials at the Fellowship Luncheon	January meeting
Kitchen Committee	Michael	Meet with Mathieu for update on Kitchen Committee	December meeting
Calendaring	Reverend Innis	Meet with Karl concerning rental events on calendar	December meeting
LDC	Michael	Talk to Patrick Gutierrez about LDC members	December meeting