

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
May 7, 2017

Minutes

Board members present: Michael Zepeda, Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis, Mathieu Thiem, as well as Reverend Jennifer Innis, ex-officio member

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 3:11 pm by Michael Zepeda.

Mary West stated that a quorum was present.

Michael read the covenant aloud.

Mary West was appointed Process Observer and Michael Zepeda appointed timekeeper.

A brief check-in occurred.

The Board reviewed and accepted the April minutes, with minor revisions.

The Finance Report was accepted.

The action items from last month – Irene now has the Kitchen Committee task, rather than Michael. Michael will speak with Freddie Heitman on how she divided the work in the kitchen when she oversaw it a few years ago. No additional information from other congregations on how they worked as a Sanctuary Church. Charlotte's action item concerning Sanctuary zoning issues is complete. We are in a residential zone.

Canvass update – we have 20 outstanding pledge units.

Mathieu gave the Board an update on the Building Task Force. Costs of having a professional do the prep work and members of the congregation do the prep work were discussed. The work will happen Memorial Day weekend. A motion was made to appeal to the endowment committee to release funds to strip the floors in Coleman Hall and Jagers Parlor as well as pay for stain and carpeting for those two rooms. An amendment to this motion was made to ask for additional funding for cosmetic repair. The amendment was seconded and passed. The original amendment was also seconded and passed.

A retro ratification was made to create the Building Task Force. This was seconded and passed.

A motion was made to move the Congregational Meeting to June 4th. This was seconded and passed.

A motion was made to approve the Budget to be presented at the Congregational Meeting. This was seconded and passed.

We need a chair and members for the Leadership Development Committee. All Board members are tasked with coming up with names.

Board members were assigned members and friends to contact for the last few pledges.

Board will look at including conversations on respectful language when addressing transgender and non-binary people as part of the Welcoming Congregation discussions.

The meeting ended at 6:00 pm.

Action items from March meeting :

Topic	Who	What	Due Date
Kitchen Committee	Irene	Meet with Mathieu for update on Kitchen Committee	June Meeting
Kitchen Committee	Michael	Determine how Freddie Heitman divided up kitchen duties when she was head of kitchen	June Meeting
Building Renovations	Building Taskforce	Approach Finance Committee with an estimate on amount needed from Endowment Committee. Also, ask Finance if we can get the materials and then submit receipts for reimbursement	Memorial Day weekend
LDC Name	Board	Think of candidates for chair and members of Leadership Development Committee	June Meeting
Sanctuary	Michael	Talk to Mark Anderson at First UU Austin	June Meeting
Canvass	Mary	Send email to Board members reminding them who all they will contact for final pledge cards	Next weekend
Sanctuary	Michael	Talk to Emily Wood (NTUUC) for assistance	May meeting