

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
June 18, 2017

Minutes

Board members present: Michael Zepeda, Irene Forrester, Mary West, Charlotte Bailey, Bill Maginnis (arrived after meeting started), Mathieu Thiem.

The meeting was held at First Jefferson, in Jagers Parlor.

Meeting called to order at 1:09 pm by Michael Zepeda.

Mary West stated that a quorum was present.

Michael read the covenant aloud.

Irene Forrester was appointed Process Observer and Charlotte Bailey appointed timekeeper.

A brief check-in occurred.

Michael updated the Board regarding the ongoing conversation of updating Jagers Parlor. He will speak with Jude Olson regarding these plans.

Executive Session begins 1:26.

Executive Session ends 1:42.

The Finance Report presented at the Congregation Meeting was discussed.

The Board reviewed and accepted the May minutes.

The action items from last month – Irene met with Mathieu to discuss Kitchen Committee duties. Michael sent Freddie an email asking for details on how she established the Kitchen Committee. Leadership Development Committee task pushed to next month's meeting. The sanctuary task has changed to contacting Maria Robles regarding how our church can make a difference with the Sanctuary movement.

The Board took a break.

Irene handed out a list of building repair issues, along with what has been completed and yet to do.

Irene, Mathieu, Bill Maginnis, and Charlotte Bailey are forming a Service Auction committee.

A committee is needed to address Policy and Procedures. Irene looked through our existing policies and did not see anything to address panhandling, which has become a problem. Mathieu, Charlotte, and Michael will work on the committee.

Charlotte said a letter from the Board or the Minister is needed to register with national. Michael will work on the letter.

The meditation area in the sanctuary needs work. The water function needs to be removed.

The meeting ended at 3:13 pm.

Action items from May meeting :

Topic	Who	What	Due Date
Welcome Center	Michael	Speak with Jude Olson	July Meeting
Ice machine	Irene	Research the cost for a new machine	July Meeting
Oven	Mathieu	Research cost for new over or repair old one	July Meeting
LDC Name	Board	Think of candidates for chair and members of Leadership Development Committee	July Meeting
Air Conditioner	Mathieu	Speak with Karl	July Meeting
Service Auction	Irene, Mathieu, Bill, Charlotte	Form committee for planning	July Meeting
Policy and Procedures	Mathieu, Charlotte, Michael	Form committee to work on this	July Meeting
CUUPs National	Michael	Write a letter for registration	July Meeting