

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
October 15, 2017

Minutes

Board members present: Michael Zepeda, Irene Forrester, Mary West, Charlotte Bailey, and Bill Maginnis.

Invited guests present: Betty Churchman, Annie Foerster, Julia Sexton, Jean Bruttell, and Tina Harmuth

The meeting was held at First Jefferson, in the Jagers Parlor.

Meeting called to order at 1:12 pm by Michael Zepeda.

Mary West stated that a quorum was present.

Michael Zepeda reviewed the Board covenant.

Michael was appointed Process Observer and Bill Maginnis was appointed Timekeeper.

Jean Bruttell is our new NTUUC Board Member as Emily Wood is stepping down. She and Tina Harmuth sharing the Membership Committee chair position.

Julia Sexton updated the Board on the search for the Religious Education Coordinator search.

The minutes from the last meeting were accepted.

The Finance Report was reviewed and accepted.

The previous action items were reviewed – Bill submitting a report to the Finance Committee to use Endowment Funds to pay for air conditioner repairs. David Winkowski is now working on the oven repairs. The Board still needs to review the transition information on the UUA website. The Policy and Procedures item is to be tabled until next year.

The Elder Dinner is now scheduled for December 2nd. All Board members are encouraged to attend.

Michael is still working with the Transition team at UUA. They will not have time to meet prior to the Congregational Meeting.

A motion was made, seconded, and passed to release additional funds for the AV equipment in the sanctuary.

The Congregational Meeting is November 19. The only things up for vote are the Budget Update and the new Board slate. CYRE will provide lunch as a fundraiser.

The Board will meet on Saturday, November 18th from 11 am – 2 pm for a walk through.

Annie Foerster was asked to provide two to three services per month through the end of the fiscal year. She asked the Board to consider what other services she can provide during this time.

Action items from October meeting :

Topic	Who	What	Due Date
Oven	David Winkowski	Order part for top oven	November meeting
Air Conditioner	Bill	Submit report to Finance Committee	November meeting
Transition	Board	Read Transitional Ministry Handbook	November Meeting
Policy and Procedures	Mathieu, Charlotte, Michael	Form committee to work on this	Tabled until next year
Job descriptions	Board	Touch base with committees	Congregational Meeting
Dates for Board Meeting	Michael	Give Karl updated meeting information	November Meeting
Congregational Meeting Agenda	Mary	Give Karl agenda for Congregational Meeting for distribution to Congregation	November 1 st
Transition	Michael	Forward Annie Foerster information from UUA website on Transition	November meeting
Minister services	Board	Determine what services we need from Annie Foerster other than in the pulpit	November meeting