

FEBRUARY 2019 MINUTES

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth,
TX 76112

Board of Trustees - Regular meeting
February 17, 2019

Board members present: Irene Forrester, David Winkowski, Dan Sexton, Mary West, Della Purdin, Jo Burnham and Betty Churchman.

Also present: The Reverend Annie Foerster.

The meeting was held at First Jefferson, in Jagers Parlor.

Revered Annie lit the chalice and Irene called the meeting to order at 1:01 pm.

Jo acted as Process Observer and David acted as Time Keeper.

All present checked in.

The minutes from the January 2019 meeting were accepted.

Annie gave her Minister's Report

Dan presented the Financial Report. Della suggested inquiring at local restaurants to host a spirit night for fundraising.

The prior month's action items were updated (see below).

Board members' responsible for opening/closing the church on the following dates: 2/24 – Jo, 3/3 – Betty, 3/10 – David, 3/17 – Mary, 3/24 – Della, 3/31 – Irene.

Annie has sent the Board a form which committees are to complete. Irene will also send a form which classes and affinity groups will complete. This is to standardize records. More coming at next month's meeting.

David will speak with Roy Brake concerning the moldy carpet in the Minister's office and in the 2nd – 4th grade classrooms. They will determine next steps.

David will start the process in getting First Jefferson listed in Guidestar. This is the first step to getting us listed in the Amazon Smiles program.

David received an email from the Texas Comptroller indicating the church has unclaimed money. He will begin the process to claim it and will report next month.

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The meeting adjourned at 3:00 pm.

Updated Action Item list:

Topic	Who	What	Due Date
Church chore sign-up sheet	Della	Compile a list of different chores to display on a sign-up sheet	Ongoing
LDC Member	Irene	Confer with Tina Harmuth for new recruit	Ongoing
Building	Dan	Replace/repair doors	Ongoing
Building	Dan	Roof repair	Ongoing
Name Change Task Force	Jo	Arrange meeting with Roy Redmond and David Winkowski	March meeting
Finace for carpet in Minister's office	Annie	Explore avenues to fund carpet replacement	March meeting
Membership Letter	Dan	Update on fundraising status after letters are sent	March meeting
Child Care workers' supervision	Annie	Include in her column a challenge on how we can address the needs of nursery workers	March meeting
Affinity Groups/classes	Irene	Send Board a form she is designing for classes and groups to complete	March meeting
Date for Volunteer Dinner	Board	Coordinate with Membership	Tabled until March meeting
Check on moldy carpets	David	Work with Roy Brake on carpet in Minister's Office and 2 nd – 4 th grade classroom	March meeting
Guidestar	David	Work on certification	March meeting
State Comptroller	David	Begin process of claiming money indicated as being owed to church	March meeting
Faithify	Betty	Ask Christina LuQuis the progress made in fundraising for ovens in kitchen	March meeting