

APRIL 2019 MINUTES

First Jefferson Unitarian Universalist Church  
1959 Sandy Lane  
Fort Worth, TX 76112

Board of Trustees - Regular meeting  
April 28, 2019

Board members present: Irene Forrester, David Winkowski, Della Purdin, and Betty Churchman. Jo Burnham and Mary West arrived late.

Also present: The Reverend Annie Foerster.

The meeting was held at First Jefferson, in Jagers Parlor.

The meeting was called to order and the chalice lit at 1:12.

Della volunteered to be Timekeeper and Jo volunteered to be Process Observer.

All present checked in.

The previous meeting's minutes were approved as presented.

Reverend Annie Foerster brought the Board up to date on Turner Bridgforth's eligibility to be an intern at First Jefferson. A motion was made, and seconded, to bring him on as our intern, contingent on the budget being approved at the Congregational Meeting. The motion carried.

Reverend Annie would like for the church to consider going back to the area coordinators being on the Board.

The Finance Report was distributed, in Dan's absence.

The previous month's action items were updated. All stewardship-related tasks marked as complete.

Irene stated we need an urgent letter sent to congregants for pledges as we don't have the money to honor our commitment to Reverend Annie.

List was distributed on congregants who still need to be canvassed. Board will meet on May 4<sup>th</sup> at Reverend Annie's to go over results of calls.

David reminded the Board that we are sponsoring a Game Night from the Service Auction. The Game Night will be June 7, 2019 at 6:30 pm in Coleman Hall.

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Updated Action Item list:

Topic	Who	What	Due Date
Church chore sign-up sheet	Della	Compile a list of different chores to display on a sign-up sheet	Ongoing
LDC Member	Irene	Confer with Tina Harmuth for new recruit	Ongoing
Building	Dan	Replace/repair doors	Ongoing
Building	Dan	Roof repair	Ongoing
Free Little Library		Email Deran Wright about progress	
Invitations to Donor Party	Mary	Order invitations	May 11 (two weeks prior to party)
Bank Fee		Email Dan to ask about the bank fee on the Finance Report	
Guidestar	David	Work on certification	June meeting
Comptroller	David	Work on getting paperwork for claim	June meeting
List of Pledges	Irene	Email Dan for current list of pledges	ASAP
Letter to Members/Friends	Annie and Irene	Mail pledge letters	ASAP
NTUUC money	Irene	Speak with Daniel Polk concerning \$2000 grant	ASAP
Call Dan	Annie	Inform Dan on Board meeting at Annie's to discuss canvass calls	ASAP
List of RE Teachers	Mary	Email Annie a list of RE teacher names for recognition	Prior to May 19