

DECEMBER 2019 MINUTES (revised and approved)

First Jefferson Unitarian Universalist Church
1959 Sandy Lane
Fort Worth, TX 76112

Board of Trustees - Regular meeting
December 15, 2019

Board members present David Winkowski, Dan Sexton Della Purdin, and Betty Churchman.

Also present: Rev. Annie Foerster, Turner Bridgforth, Brian Skinner, Paul Schattman.

David called the meeting to order at 1:00 pm and the chalice lit.

Agenda was reviewed and updated

Betty read the covenant

Process: Annie Foerster

Timekeeper: Dan Sexton

Everyone checked in

Spiritual practice – David Winkowski

Review of last month meeting accepted

Ministers review -Would like to see new traditions such as having monthly Sunday when member book was open so people could sign in. Also, introduce ceremonial things such as child dedications to make people aware of what is available.

Finance report – Dan Sexton

Building committee chair approval (Roy Brake) Della Purdin-Hall motioned; Dan Sexton seconded -passed

Stewardship Committee Chair approval (Patrick Gutierrez agreed) Della Purdin-Hall motion, Dan Sexton seconded - passed

Adult Religious Education Chair (Julie Sexton) Betty Churchman motion, Della Purdin-Hall second – passed

NTUUC Stewardship training (February 8) Annie Foerster advice to attend. Tell David Winkowski if you can attend.

NTUUC Grant application update – David Winkowski stated that \$6,000 was the amount we asked for on the grants.

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Records Retention: Karl's question – Move forward in getting rid of the obvious (like SWB phone bills)

Board Retreat- January 11 for all new board members 3:30- 5:30

Process review thought thing went quite well

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Updated Action Item list:

Topic	Who	What	Due Date
Building Issues	Dan Sexton	Work with Building Chair on pressing building issues including leaks and appearance. One outstanding issue on roof repairs.	Ongoing
Green Sanctuary	Rev. Annie Foerster	Need Green Sanctuary Chair	Ongoing
Church Policies	David Winkowski	Need to identify and update church policy book.	Ongoing
Drainage Improvements	Dan Sexton	Improved drainage around the church	Ongoing
Delicate Policies	David Winkowski	This turned into a revision of our Executive session policies and procedures.	
January Spiritual Practice	Brian Skinner		
Fire Drill	Guy Thornton	Need to schedule a fire drill	
501(c)(3)	David Winkowski	Ongoing	
Research Time off for Karl	Dan Sexton	Look into existing policies to determine Karl's time off	