

First Jefferson UU Church  
Meeting 18 October  
Minutes of the meeting (draft)

Members present: David Winkowski, Brian Skinner, Jo Burnham, Dan Sexton, Guy Thornton, Paul Schattman, David Winkowski, Mary Anne Clark.

Guests: Annie Foerster

Meeting was called to order by David Winkowski at 1:00 PM.

Chalice Lighting: Annie noted that the Board is like a chalice. We have to work together.

Certification of Quorum: MAC certified the quorum.

Agenda Review and Update: Lorraine wants to be replaced on Adult Forum.

Review of Covenant by MAC  
Appointed Process Observer (Jo) and Timekeeper (Dan)

Check-In: Everybody checked in. Guy was in a car wreck, but everybody is OK.

Visitors: None

Spiritual Practice was given by David Winkowski. Quote from Stephen Donaldson. And here, none may keep silent. any word may inspire guidance, but only if it is uttered.

Consent Agenda: Minutes and Minister's Report.

Last month MAC sent the minutes draft only to David. It has since been sent to all board members for approval. Minister's report. Annie mentioned a quilt and Paul suggested E pluribus UU as a new church name.

Last Month's Action Items were reviewed by MAC.

Bylaws Change – Virtual Group Meetings, including the Congregational Meeting: David reviewed Bylaws proposals. One to allow people to attend congregational meetings or BOT meetings either virtually or in person. David moved to recommend it to the congregation. MAC seconded (?). Approved unanimously.

Bylaws Change:– Lifetime Members. Annie noted that many people may be having financial constraints and we need to adjust lifetime member requirements. Church council was in favor. If we allow virtual connection that should help in calculating the quorum. Jo moved to recommend to the congregational meeting. Dan seconded. Approval was unanimous.

Church Renaming: David laid out the motions and withdrawals from the previous meeting, for historical accuracy. The motion was never passed by the congregation. Jo's committee recommends that we wait until the church is reopened to discuss this issue. We have too many

people without good internet access. Annie said that some people aren't in favor but don't want to fight about it. We need to encourage a discussion, but we need to find somebody to articulate the discussion against the change. We have people both for and against, and both sides need to be heard. David suggested a panel discussion to represent both sides. There is still work to be done in preparation of the panel discussion. We need to have a plan to present to the congregation.

2021 Officer Slate Review: Leadership development committee has asked four people to run: Brian Skinner for Pres, Roy Brake for treasurer, two members at large. Ros Hunter, Christina Luquis. Committee is Michael Zepeda, Joan Carey, Della Purdin. David moved that we recommend the slate to the congregation for the November meeting, to begin January 2021.

Facebook Page and Group Admin Access: David reported that we had a request from Thomas Earthman to have more access to the Facebook page. The FB page is becoming important in representing the face of the church to the community. We don't have reports on the activities of various groups on the FB page. Do we need a communications policy committee for informing the congregation on the activities of the various church groups. We agreed to add Thomas to the editorial staff. Action item for next meeting on a communications policy committee.

New Leadership Training: Annie and David have prepared a new leadership training list. David is stepping off. Would somebody like to replace him? (Added to action items).

Committee on Ministries: Annie reported that although we have tried to get a male committee member to replace Bob Portment, the three males so far invited have turned us down, and Jo Burnham has graciously agreed to join the Committee on Ministries.

--10 minute break--

Monthly COVID Status Review: Paul noted that infections are still high, so we will remain on line for the foreseeable future.

In-Person Service Planning: Jo reported that in person meetings must await a reduction in community Covid infections.

Tech Fund Status: Guy has made a few purchases of cameras and cables, and is constructing the recording center. Patrick has suggested we need a new audio mixer. \$300. We still have about \$1400 left in the Tech budget.

Budget Report: We took in as much as we spent this month! If we have a good service auction, we may be OK. We will review the budget at the Congregational meeting. Shall we make a strong pitch for donations at the congregational meeting? Application for PPP loan forgiveness has been prepared. We have met the criteria.

Management of the Adult Forum. Lorraine Levine has stepped down. Annie has put a request for a new director in the newsletter. No volunteers yet. Guest speakers wouldn't actually have to come to church with Zoom.

Process Review: Jo said we were very good!

Annie extinguished the virtual chalice, noting that the work of this meeting will go out into the world as we go our separate way.

Total Time 120 minutes exactly!

### Updated Action Items for October 2020:

Topic	Who	Action	Due Date
COVID-19 Status and Adult RE and other Church Meetings	Jo, Brian, Annie, Roy, Guy.	Full services still only online, but there is a planning committee for some small meetings.	Ongoing
Building painting and repair; dead tree,	Roy Brake, David, Joel	Complete painting building exterior. Large dead tree in Memorial garden also needs to come down. Joel has contacted somebody and has offered to engage them, but it didn't work out. Their estimate for the tree removal was \$2000.	Ongoing
Renters	David	Sudbury school rent has been temporarily adjusted downward. Review in December	Ongoing
Pledge Drive	Dan	Pitch to congregational meeting in November.	Ongoing
Service Auction	Tina Harmuth, Annie	Tina has volunteered to organize this as an online event. Service auction date set for week before and after Thanksgiving: November 21, December 5. Requests for donations are on Facebook. Solicit church groups for donations.	Ongoing
Committee on Ministries	Jo, MAC	Jo Burnham has agreed to fill the vacant position on the Committee!	DONE
Name Change	Board and congregation	Name change proposal will be reviewed at the November Congregational Meeting	November 8
Service recording setup	Guy, Annie, Julie, Patrick	Service recording setup is underway and AV fund is close to the Guy's estimate on needs. Several cameras and cables have been purchased, and future needs are within budget limits.	Ongoing
RE Activities	Thomas Earthman	Thomas is now regularly doing the Story for all Ages during the service.	Ongoing
Congregational Meeting	David Winkowski	Congregational Meeting has been set for November 8. Agenda to include bylaws changes on virtual meetings and life memberships, church name change and new officers.	DONE
Mortgage payments	David Winkowski, Dan Sexton	UUA is currently accepting interest only on the mortgage payments. Some back payments have been made. Still have a couple to go.	Ongoing

In-Person Watch Party	Roy Brake	Jo and Roy have decided to continue monitoring the regional infection numbers are, so maybe we shouldn't do it until the numbers come down.	Ongoing
2021 Officers	Board, Annie	2021 Officer Slate Review and Vote. Leadership development committee has asked four people to run: Brian Skinner for Pres, Roy Brake for treasurer, two members at large. Ros Hunter, Christina Luquis. Other board members will complete their term next year.	Ongoing
Flag Replacement	Jo, Roy	Worn flag removed and will be replaced. David Binde is bringing us a replacement.	Ongoing
Leadership Training	Annie, David	Annie and David have prepared a new leadership training list. David is stepping off. Would somebody like to replace him?	Ongoing
Communications Policy Committee	David	We need a communications policy committee to inform the congregation of the activities of various church groups.	Ongoing